

LINDSBORG CITY COUNCIL
Lindsborg City Hall
March 16, 2026–6:30 p.m.
Meeting Minutes

COUNCILMEMBERS PRESENT: Mayor Clark Shultz, Rebecca Van Der Wege, Joshua Swanson, Larry Lysell, Andrew Smith, Lysa Palmer-Augusta attended virtually

MEMBERS ABSENT: Tyler Johnson, Ericka Lysell, Kirsten Bruce

OTHERS PRESENT: Tanner Faust, Roxie Sjogren, Zach Strella, Holly Lofton, Lauren Doak, Chief Terry Reed, Noah Flores, Denny Walker, Rod Schrage, Milton Collins, Mike Dreier, Scott Bontz, Erica Kruckenberg

The meeting was called to order at 6:30 p.m. by Mayor Clark Shultz, followed by the pledge of allegiance.

PUBLIC INPUT:

There was no public input.

AMENDMENTS TO THE AGENDA:

Resolution No. 07-2026 was added to the agenda.

MAYOR'S REPORT:

Mayor Shultz recognized Electric Department employee Ethan Steinbruck for completing the Journeyman program through KMU.

Mayor Shultz shared his condolences for Dr. Crawley with the passing of her husband, Dr. Charles Fox.

CONSENT AGENDA

Councilmember Andrew Smith moved to approve the minutes from the March 02, 2026, regular Council meeting, Payroll Ordinance 5579, and Purchase Order Ordinance 5580. Motion seconded by Council President Rebecca Van Der Wege and passed 5-0 by roll call vote.

APPOINTMENTS:

There were no appointments.

COMMITTEE REPORTS:

There were no committee reports.

NEW BUSINESS:

KMEA Board of Directors Appointments

In accordance with Article V of Kansas Municipal Energy Agency’s (KMEA) Bylaws, the Board of Directors shall consist of two Directors (Director 1 and Director 2) and an Alternate (*) for each Member City, to be selected by the governing bodies of the Members.

1. Directors serve two-year terms. Alternates can serve any term specified by the governing body; some Members appoint their Alternate to serve on a “Permanent” basis.
2. Each Member is entitled to one Director vote – such vote shall be cast on behalf of the Member by its Director 1 or, if Director 1 is not present, then by its Director 2. In the event neither Director designated by the Member is present, the Alternate may vote on behalf of such Member unless the governing body of the Member has specifically prohibited the Alternate from voting on the Member’s behalf.
3. KMEA encourages the governing body to select an individual that has knowledge of the City’s electric system;
4. Directors must reside within the territory served by the electric utility of the selected Member or be an employee of the selected Member.
5. Directors should be able to attend Board of Directors meetings that are typically held in the Spring and Fall each year in Wichita, KS and/or virtually.

The current Directors are:

		Term Exp. Date	Change to:
Director 1	Denny Walker	4/30/2026	4/30/2028
Director 2	Rod Schrage	4/30/2026	4/30/2028
Alternate*	Clark Shultz	4/30/2027	N/A

Councilmember Joshua Swanson moved to reappoint Public Works Director Denny Walker to the KMEA Board as Director 1 and Electric Superintendent Rod Schrage to continue serving as Director 2, with terms expiring April 30, 2028. Seconded by Councilmember Andrew Smith and passed 5-0 by roll call vote.

Mastic Sealing

In 2022, the Streets Department started to make repairs to cracks in the street that were larger than could be properly repaired using the normal crack seal repair techniques. This repair was done using a mastic seal melter and mastic sealant. Mastic sealant is a hot-applied, pourable, aggregate-filled, polymer-modified asphalt sealant that can be used to repair cracks up to several inches wide.

In 2022, when this product was first used, it was done on streets that were later chip sealed, providing additional protection to the streets. Reducing moisture infiltration is the main reason for crack sealing; however, mastic repair of larger cracks does come with an additional benefit. As the void is filled in between wider cracks, it creates a smoother transition across what was previously a gap. This helps smooth out the street and improves the ride quality. On streets that have been repaired using this method, there is a noticeable

difference.

This is a limited market, so staff were only able to get two quotes. Crafcoc sent a quote for \$8,309.00 for the machine rental and 12,600 lbs. of material. Pavement Maintenance Products sent a quote for \$7,895.00 the machine rental and 11,700 lbs. of material. Staff order six pallets of material, and they each provide different weights, so this is why they are not the same.

Staff recommended the quote from Crafcoc as they have newer equipment resulting in fewer issues with the machine. Machine issues are something that staff have dealt with in the past and had to extend their time with the machine to make up for the down time. The Crafcoc bid also includes 900lbs more material.

Councilmember Larry Lysell moved to approve the Quote from Crafcoc Inc. for rental and material for the mastic sealing project for \$8,309.00. Seconded by Council President and passed 5-0 by roll call vote.

Mill and Overlay

On April 21, 2025, the Council approved a mill and overlay project to be completed by Weber Solutions for East Union and West Green in the amount of \$99,990.00. The project was completed, but not to City standards, and a payment of \$54,000.00 was issued, leaving a remaining balance of \$45,990.00.

In June 2025, APAC Kansas was contacted to assess the repairs needed. APAC provided a quote of \$33,707.50, which they have agreed to honor despite increases in the cost per square yard since that time. Because APAC will already be mobilized for this work, staff is recommending adding an additional project: a mill and overlay of the 500 block of North Washington Street at a cost of \$16,974.75. Completing both projects together will avoid a separate mobilization fee of \$2,075.00.

Streets scheduled to have mill and overlay completed on include:

100-200 E Union Street

200 W Green Street

500 N Washington Street

Councilmember Andrew Smith moved to approve APAC Kansas to do a mill and overlay project on East Union, West Green, and North Washington in the amount of \$50,682.25. Seconded by Council President Rebecca Van Der Wege and passed 5-0 by roll call vote.

Renewable Energy Credits (RECs)

The city receives a portion of monthly energy from the Western Area Power Administration (WAPA), a Hydro power project. A rule change now allows the city to receive the Renewable Energy Credits (REC's) generated alongside of the energy received. The City of Lindsborg has 1 of 2 options. The City can sell the REC's (which we already do with our Buckeye Wind Farm REC's) or retire them, for no compensation.

Kansas Municipal Energy Association (KMEA) handles the marketing and sale of REC's and has created a new REC Directive Form which will include WAPA REC's along with the City's Buckeye REC's. This new directive will allow KMEA to market all of our Rec's on an annual basis going forward.

Note: REC's are sold in a supply and demand market, current market pricing is not indicative of future market conditions.

Councilmember Larry Lysell moved to sell WAPA REC's and sign KMEA Directive. Seconded by Councilmember Andrew Smith and passed 5-0 by roll call vote.

Resolution No. 07-2026 Refunding Revenue Bonds by KMEA for Dogwood Project

Kansas Municipal Energy Association (KMEA) has 5 cities involved with the Dogwood project. KMEA asked all 5 members to pass a resolution authorizing the issuance of refunding revenue bonds by KMEA for the Dogwood Energy Center Project. The original bond was issued in March 2018 for a principal amount of \$32,515,000 and is set to mature in April 2028. The KMEA Board of Directors approved the refunding via electronic ballot on March 6, 2026. The Dogwood Power Project refunding has an estimated savings of \$235,000 per year for all 5 Dogwood Cities. The estimated savings for the City of Lindsborg is \$91,806.

Councilmember Andrew Smith moved to pass Resolution No. 07-2026 authorizing the issuance of refunding revenue bonds by KMEA for the Dogwood Energy Center Project. Seconded by Council President Rebecca Van Der Wege and passed 5-0 by roll call vote.

Approving Bids for Community Development Block Grant

Administrative Services

On Monday, March 9 2026, at 11:00 AM, staff hosted a sealed bid opening for grant administration services related to our CDBG Housing Rehab Grant.

For grant administration services, the City received two proposals:

South Central Kansas Economic Development District (SCKEDD) – Maximum fee of \$35,000, based on a percentage of funds expended, plus \$4,000 in local funds for the Environmental Review.

Witt O'Brien's – \$34,300 for a bulk administrative proposal; however, no Environmental Review fee was broken out within the proposal.

The administration cost will be funded through the grant if awarded while the environmental review is funded by the City as previously discussed.

If grant funds are not expended fully, SCKEDDs cost will be 12.5% of the total funds spent if the cost is lower than \$35,000 (less than \$280,000).

Council also received a copy of a single source proposal letter to the Department of Commerce as required when only one bid is received for services (environmental review).

Councilmember Andrew Smith moved to approve the bid from SCKEDD in the amount of \$35,000 for grant administration services. Seconded by Council President Rebecca Van Der Wege and passed 5-0 by roll call vote.

Inspections

On Monday, March 9, 2026, at 11:00 AM, staff hosted a sealed bid opening for grant inspection services related to our CDBG Housing Rehab Grant.

For inspection and risk assessment services, the City received one proposal from South Central Kansas Economic Development District (SCKEDD):

Housing Qualities Standards Inspection, Per Dwelling **(\$2,000)**

Lead-Based Paint Risk Assessments, Per Dwelling **(\$2,500)**

Lead Based Paint Clearance, Per Dwelling **(\$1,000)**

Radon Assessments, Per Dwelling **(\$750)**

Radon Clearance, Per Dwelling **(\$750)**

Demolition Inspection, Per Dwelling **(\$1,500)**

The inspection cost will be completely grant funded or partially funded by landlords (if applicable).

Council was provided with a single source proposal letter to the Department of Commerce as required when only one bid is received for services (inspection services).

Council President Rebecca Van Der Wege moved to approve the bid from SCKEDD for inspection and risk assessment as presented. Seconded by Councilmember Andrew Smith and passed 5-0 by voice vote.

City of Lindsborg Property and Casualty Insurance

The City of Lindsborg's property and casualty insurance package operates annually from April 1 through March 31. In 2014, the City selected Fuqua Insurance Group as its Broker of Choice. As a result, Fuqua serves as the Broker of Record for the three primary municipal insurance carriers—EMC, Continental Western, and Travelers—within the City's brokered insurance model. Because of this designation, obtaining quotes from these carriers through any other broker would require a formal Broker of Record change.

The renewal proposal for the upcoming term reflected a 5% increase in premium from prior year. Mike Dreier of Fuqua Insurance Group attended the meeting to answer questions and explain changes in coverage costs. As in the prior year, the wind and hail deductible remains \$75,000 per occurrence. Fuqua explored ways to mitigate this cost and identified a "deductible buy-down" as the most advantageous option. The quoted cost to reduce the deductible from \$75,000 to \$10,000 per occurrence is \$7,992.59.

Mr. Dreier evaluated alternatives outside of EMC; however, due to the City's annual dividend from EMC, switching carriers would not be cost-effective. The City received a dividend of \$15,064.17 in 2025.

Staff also worked with Strong Insurance to obtain a quote from Midwest Public Risk (MPR), a pooled-coverage provider. Because MPR renews on July 1, their quote covers only three months, though they offered to honor the same rates upon renewal. When considering the EMC dividend and adjusting for excluded lines—workers’ compensation, cyber coverage, and the deductible buy-down—EMC remains the most cost-effective option.

Quoted Premiums:

EMC (via Fuqua Insurance Group): \$192,472.59

MPR (via Strong Insurance): \$168,908.00(Annualized)

MPR Does not include workers’ compensation, cyber coverage, or deductible buy-down

Councilmember Larry Lysell moved to approve the property and casualty insurance renewal proposal from Fuqua Insurance Group in the annual amount of \$192,472.59. Seconded by Councilmember Andrew Smith and passed 5-0 by roll call vote.

ADJOURNMENT:

Councilmember Joshua Swanson moved for adjournment, seconded by Councilmember Andrew Smith, and passed 5-0 by voice vote. The meeting was adjourned at 7:11 p.m.

Respectfully Submitted,



Roxie Sjogren, MMC
City Clerk